

**MINUTES**  
**MAY 16, 2023 – 6:00 PM.**  
**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE INCORPORATED VILLAGE OF NORTHPORT**  
**REGULAR MEETING**

**Meeting was held live at Village Hall, 224 Main Street Northport, NY 11768 and also via Zoom.**

**PRESENT:** Mayor Koch, Deputy Mayor Sabia, Trustee Weber, Trustee Pucillo, Trustee Dolan, Attorney Gathman, Assistant to the Mayor Don Tesoriero, Village Administrator Roland Buzard, Treasurer Siobhan Costello, Chief Hughes, Village Clerk Georgina Cavagnaro

**ZOOM ATTENDANTS:** Susan Suvall, Marjorie Beaudet, Joseph Cavagnaro, Chrissy Ruggeri, J W, Kristin Cordeiro, Janine D, Blair Beaudet, Donald Blixt

**OPEN MEETING:** Meeting was called to order at 6:00PM

**SALUTE TO THE FLAG:** Pledge of Allegiance was recited.

**ANNOUNCEMENTS:** In honor of LGBTQ Pride month, the Village of Northport will have a Pride Flag displayed outside of Northport Village Hall for the entire month of June. The flag will be raised at noon on June 1, 2023.

The Main Street Committee will be presenting their findings for the Main Street Beautification Project at the June 6, 2023 Board of Trustees Meeting.

**PRESENTATION:** None

**PUBLIC HEARINGS:** None

**PUBLIC PARTICIPATION:** Recording available on Village website; Northportny.gov

**BOARD APPROVAL OF WARRANTS:**

On the motion of Trustee Sabia and seconded by Trustee Dolan the following warrant was unanimously approved.

Fire bills 5/9/23 in the amount of \$101,041.58

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

Governmental Funds bills 5/16/23 in the amount of \$53,822.76

On the motion of Trustee Sabia and seconded by Trustee Dolan the following warrant was unanimously approved.

Payroll week 5/4/23 General Fund \$268,441.33

On the motion of Trustee Sabia and seconded by Trustee Weber the following warrant was unanimously approved.

Payroll week 5/4/23 Sewer Fund \$15,154.00

**BUSINESS/COMMISSIONERS REPORTS:** Recording available on Village website; Northportny.gov

**TREASURER REPORT:** Recording available on Village website; Northportny.gov

**CHIEF OF POLICE REPORT:** Recording available on Village website; Northportny.gov

**CORRESPONDENCE:** None

**REQUESTS:** None

**RESOLUTIONS:**

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2023 – 121 ~ APPROVAL OF MINUTES**

**BE IT RESOLVED**, the minutes of the May 2, 2023 meeting are hereby accepted.

On the motion of Trustee Dolan and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2023 – 122 ~ SEASONAL EMPLOYMENT**

**BE IT RESOLVED**, Megan Hickman and James McKechnie are hereby hired for the seasonal position of Lifeguards for the Incorporated Village of Northport and

**BE IT FURTHER RESOLVED**, Megan Hickman and James McKechnie will work no more than 40 hours a week at a rate of pay of \$17.00 per hour and

**WHEREAS**, hiring of employees is a Type II action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26), and, therefore no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

**RESOLUTION 2023 - 123 ~ ADOPT A SEXUAL HARASSMENT POLICY AND ANTI-DISCRIMINATION POLICY**

**WHEREAS**, the Village of Northport desires to officially adopt a new sexual harassment policy that has been approved by the New York State Department of Labor, and to adopt an anti-discrimination policy, and

**WHEREAS**, the Village of Northport treats all employees equitably and

accordingly desires to update its employment policies as it deems necessary; and

**WHEREAS**, updating and adopting new sexual harassment and anti – discrimination policies is a Type II action pursuant to SEQRA 6 N.Y.C.R.R. 617.5 (c) 26.

**NOW THEREFOR, BE IT RESOLVED**, the Village of Northport hereby adopts the new sexual harassment and anti-discrimination policies annexed hereto and made a part of this resolution.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved as amended.

**RESOLUTION 2023 – 124 ~ ADOPT LOCAL LAW INTRODUCTORY NO. “G”  
MODIFYING NORTHPORT VILLAGE CODE SECTION 147-2, REGARDING  
OUTDOOR DINING AND MISCELLANEOUS FEES IN THE VILLAGE OF  
NORTHPORT**

**WHEREAS**, the Village Board of Trustees held a Public Hearing on the 4<sup>th</sup> day of April, 2023, at 6:00 p.m. at 224 Main Street, Northport NY 11768 to amend Local Law Introductory No. “G” amending section 147-2 of the Village code, village code section 306-18.1a (2), regarding the fee for outdoor dining permit and to relocate code from zoning section 306.18.1a(2) of code to miscellaneous fees section 147.2 (j) of the code and

**WHEREAS**, the amendment of the Village code for purposes of establishing building permit fees is specifically permitted pursuant to Village Code section 147-2, and

**WHEREAS**, amending the Village code for the purpose of establishing and modifying building permit fees is a Type II action pursuant to SEQRA section 6 N.Y.C.R.R. 617.5(c) 26 and no further SEQRA review is required at this time.

BE IT ENACTED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF NORTHPORT HEREBY AMENDS VILLAGE CODE SECTION 147-2 CHAPTER AS FOLLOWS:

Local Law Introductory No. “7” as follows:

**§ 147-2 Miscellaneous fees.**

Miscellaneous fees shall be as follows:

**A.**

Gas.

**(1)**

Installation of natural gas, propane (LPG), butane or other stationary gas appliances: ~~\$50~~ \$100.00 for the first two appliances or tanks.

**(2)**

Reinspection visits of a failed mercury test: ~~\$25~~ \$50 for each and every reinspection visit.

**(3)**

Tees installed for future connections: ~~\$40~~ \$50 per tee with no charge for the first mercury test at the time of the future connection.

**(4)**

Each additional appliance or tank: ~~\$10~~ \$50 each.

**B.**

Plumbing and drainage. The fee for a permit for plumbing or drainage work: ~~\$30~~ \$100 for the first two fixtures installed. ~~replaced or repaired~~; ~~\$10~~ \$30 for each additional fixture installed. ~~replaced or repaired~~.

**C.**

Public, hospital, educational, religious buildings. The maximum fee for such permit in connection with new construction or alterations of public buildings or buildings for religious, hospital, educational, patriotic or veterans' purposes on property exempted on the latest town assessment roll from taxation for general town purposes and owned by a corporation or association organized exclusively for such purposes: \$50.

**D.**

Sprinkler systems.

**(1)**

The fee for the installation of a commercial or industrial fire sprinkler system shall be based upon the following schedule:

Requirement	System Size		
	Small (1 to 25 Heads)	Intermediate (26 to 100 Heads)	Large (Over 100 Heads)
Plan review	<del>\$75</del> -\$100	<del>\$125</del> -\$150	<del>\$250</del> -\$300
Inspection and acceptance test	<del>\$150</del> -\$175	<del>\$150</del> -\$175	<del>\$200</del> -\$250
Final report and permit issuance	<del>\$25</del> -\$50	<del>\$25</del> -\$50	<del>\$50</del> -\$100

**(2)**

If the system shall fail the inspection and/or acceptance test, then a new inspection and/or acceptance test must be performed and the appropriate fee paid prior to the next inspection or test.

**(3)**

The fee for the installation of a residential or multiple-dwelling fire sprinkler system: ~~\$0.50~~ \$1.00 per sprinkler head, with a minimum fee of ~~\$25~~. \$100.

**E.**

Fingerprinting. The fee for the Village to provide fingerprinting services shall be \$25 for residents and \$50 for nonresidents.

[Added 3-5-2002 by L.L. No. 2-2002]

**F.**

There shall be a fee of \$2 per person for occupancy determinations performed by the Village Fire Marshal for restaurants, catering halls, taverns, and places of assembly with a minimum charge of ~~\$50~~ \$100, except that there shall be no charge for tax exempt nonprofit, religious and educational facilities.

[Added 6-3-2008 by L.L. No. 3-2008]

**G.**

~~There shall be a fee of \$10 for duplicate copies of real estate tax bills.~~

~~[Added 1-15-2013 by L.L. No. 1-2013]~~

H.

~~There shall be a fee of \$5\$0.25 for copies of other records not exceeding 10 pages. Additional pages shall be at the rate of \$0.50 per page.~~

~~[Added 1-15-2013 by L.L. No. 1-2013]~~

I.

Commencing March 1, 2013, any person or entity who engages in the towing of vehicles for compensation shall be required to pay an annual fee of \$100 for an annual permit for the period commencing March 1 or any portion of the succeeding 12 months. Failure to obtain a permit shall be punishable by a fine not to exceed \$500.

[Added 1-15-2013 by L.L. No. 1-2013]

**J. The fee for outdoor dining permits issued pursuant to 306.18.1 A(2)(a) shall be two hundred and fifty dollars (\$250.00).**

The next meeting of the Board of Trustees will be Tuesday, June 6, 2023 at 6:00PM.

On the motion of Trustee Sabia and seconded by Trustee Weber and approved by all, a motion was made at 6:35 PM for an executive session for a contractual matter.

On the motion of Trustee Sabia and seconded by Trustee Weber and approved by all, a motion was made at 7:02 PM to enter out of executive session.

On the motion of Trustee Sabia and seconded by Trustee Weber and approved by all, a motion was made at 7:02 PM to enter into public meeting.

On the motion of Trustee Sabia and seconded by Trustee Weber and approved by all, a motion was made at 7:03 PM to close the public meeting.

Respectfully submitted,

Georgina Cavagnaro  
Village Clerk